### What Is Encryption?

You may hear people use the term "encryption" and how you should use it to protect yourself and your information. However, the concept of encryption can seem confusing. In addition, encryption cannot protect you from everything; it has its limitations. In this newsletter, we explain in very simple terms what encryption is, why you should use it and how to implement it properly.

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When information is not encrypted, it is called plain text. This means anyone can easily read or access it. Encryption converts this information into a non-readable format called cipher text. Encryption works by using complex mathematical operations and a unique key to convert your information into cipher text. The key is what locks or unlocks your information, just like a key locks or unlocks a door. A common example of a key is a password. Only people who have that password can decrypt and access your information. To protect your encrypted information, you need to protect your key. In general, encryption works in two ways: you can encrypt data at rest (such as the data stored on your laptop) or data in motion (such as transmitting information online).

## **Encrypting Information at Rest**

The primary goal of encryption at rest is to protect information in case your computer or mobile device is lost or stolen.

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around. Today, many laptops weigh only a few pounds, while a mobile device can weigh mere ounces. These devices are extremely powerful and hold a tremendous amount of information, but they are also very easy to lose. In addition, other types of mobile media can hold •e}•iaiçe i}~[!{aai[}, • č@ a• USB 'a•@ dliçe• [! CD-ROMs. A common technique for encrypting information on these storage devices is called Full Disk Encryption (FDE). This means that everything on the system is automatically encrypted; you do not have to decide what or what not to encrypt. Most operating systems nowadays come with Full Disk Encryption built in; you simply have to enable it. For example, Mac OS X includes FileVault,

Encryption is a powerful way to secure your information, but it is only as strong as your key.



# Implementing Encryption Properly

Regardless of which type of encryption you are using or how you use it, almost all forms of encryption share some common steps for using it properly:

- Your encryption is only as strong as your key. If someone guesses or compromises your key, they will have access to your data. You need to protect your key.
- If you are using a passcode or password for your key, make sure it is long, secure and that you do not lose or forget it. If you forget it, you will be locked out of your own data.
- Your encryption is only as strong as the security of your computer. If your computer has been compromised
  or is infected, cyber attackers can bypass your encryption. As such, be sure to keep your computer or mobile
  devices secure as well.
- If you are provided different options for encryption, always choose the strongest method.

### HEALTHCARE AWARENESS TRAINING

The Healthcare industry is quickly evolving as it moves away from paper records and towards electronic health records (EHRs) and mobility-based services. These changes present new risks and responsibilities associated with protecting @ea|c@cale daca. W@i|e HIPAA @e|] • c[ de, }e }e \_ le\* `|aci[] • • `|![ ` }di] \* c@e•e i•• `e•, \_e { `•c a|•[ d[ [ ` | ]alc c[ ensure that all employees are educated about what this means for them in their roles. Check out SANS Securing The H ` {a}q• }e \_a \_ale}e•• ]![ \*!a { de•i\*}ed•]eci, ca||^ -[!@ea|c@cale [!\*a}i:aci[]• b^ çi•ici] \* @cc]://\_\_\_.•ec `|i|\* \*c@e@` {a}.[!\*/i]-[/162782.

#### Resources

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