

The Tech Assistant will assist the Computer Technicians in the performance of a variety of duties. This position requires excellent organizational and communication skills. Computer science or Networking experience preferred.

Job Responsibilities:

Performs system upgrades on faculty and staff computers

Assists in installations, integrations and configurations

Assists computer technician staff with programming

Enter calls into TeamDynamix, perform research work and administrative tasks.

Install, test, and troubleshoot computer systems.

Other duties as assigned.